



B.M.S. COLLEGE OF ENGINEERING, BENGALURU-19

Autonomous Institute, Affiliated to VTU

OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL(IQAC)

MINUTES OF THE MEETING OF THE INSTITUTION LEVEL ACADEMIC AUDIT COMMITTEE

Date:20.08.2025 Venue: Vice Principal (Aca) Chamber Time: 10.30 A.M

Sl. No.	Name	Designation
1	Dr.L.Ravikumar	Vice Principal (Academic)
2	Dr.Samita Maitra,	Professor, Chemical Engineering
3	Dr.Mangala Keshava	Professor, Civil Engineering
4	Dr.Shambhavi B. R	HOD- CSE(DS)
5	Dr.Suma M N	Professor, Electronics & Communication
6	Dr.Veena N Hegde	Professor, Electronics & Communication
7	Dr.Praphulla	Chief Co-ordinator-IQAC

Agenda

1. Compliance on academic audit 2023-24
2. Conduction of Academic Audit 2024-25

At the outset, Dr. L. Ravikumar, Vice Principal (Academic), extend a cordial welcome to the members of Institute Level Audit Committee. Then Vice Principal informed IQAC Chief Coordinator to brief the agenda.

Dr. Praphulla, Chief Coordinator, IQAC briefed about the comments and suggestions given by the External members (Dr. Sreenivas Talabattula, Associate Professor, IISc and Dr. Sanjay H A, Principal, BMSIT) on of external peer review conducted on 19.07.2025. The suggestions given by the External members are:

1. Incorporation sustainable development goals (SDG) in the academic audit format.
2. Alertness towards the new technologies to faculty and students
3. Interdisciplinary research needs to be promoted
4. Faculty centric activity towards research and development

Members discussed extensively on the above points and gave following suggestions to include in academic audit 24-25

1. Every department should identify the SDGs which they are addressing and provide the details of SDGs addressed through the activities conducted, courses, Research funding, consultancy work, AAT and student project work



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2. New measures taken to address the SDGs in the institution level such as EMS activities, Community services should be provided in the institute information provided for the audit.
3. Details of the new technologies adapted in curriculum need to be added in the audit format. Awareness needs to be created by conducting workshops and FDPs in collaborations with other departments and industry.
4. Department should identify the research verticals to enhance the research activities. Students need to be encouraged to project work, AAT, self-study in the research vertical identified and evaluated using proper rubrics. Allied department should come up with new research proposals and give the students interdisciplinary work.
5. Quality of the capstone/major project is measured in terms of consideration to factors including, but not limited to, environment, sustainability, safety, ethics, cost, type (application, product, research, review etc.) and standards. Technical Readiness levels (TRL) of the student's capstone project work need to be identified. The standard of the project needs to improve above TRL 3.
6. The component of the Outcome-Based Teaching Learning in the academic audit format needs to be modified as per the requirements of new NBA tier 1 application.
7. Internal academic audit process needs to be carried out in three steps. Firstly, faculty need to submit the self-assessment report to HOD. Secondly, Department academic committee need to check the documents related faculty self-assessment report such as course file, R & D details etc. Check list need to be provided by IQAC to check the course files. HOD need to submit the duly filled academic audit format to IQAC. Finally, academic audit team visit the department and review the audit files.

Meeting concluded with thanks.

[Signature] 20/8/2025
CHIEF COORDINATOR-IQAC

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